

Thomas N. Baumbach

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Impressive organizational skills, to set priorities and meet deadlines
Ability to work as a team member, project leader, or independent asset
Excellent communication and problem-solving skills

Writing Composition

Expansive knowledge and practiced use of the English language

Strong creative and conceptual vision for compositions of the written word

Knowledge and practiced use of post-production composition editing

Graphic Design

Familiar with the standards of traditional design, including production of layouts and effective use of color

Ability to design brochures, books, magazines, and other print material

Web Design & Management

Familiar with the basic standards of traditional web design, including HTML and CSS

Knowledge of bandwidth issues, including file optimization and graphic formats

Maintain site integrity and quality, including organized directories

Software Experience

Adobe Photoshop, Adobe ImageReady

Macromedia Fireworks, Macromedia Dreamweaver

Adobe InDesign, Microsoft Publisher

Adobe Acrobat

Education

Northern Illinois University

Bachelor of Arts

2007